

West Contra Costa Unified School District
Office of the Superintendent

Friday Memo
March 2, 2018

Upcoming Events – Matthew Duffy

March 2: Read Across America Day
March 6: All District Music Festival, Richmond Auditorium, 7:00 PM
March 7: Board of Education Meeting, DeJean, 6:30 PM
March 10: Annual District Spelling Bee, DeAnza, 9:00 AM
March 13: Solutions Team, UTR Office, 1:00 PM
March 13: Right to Special Education Services Workshop, Pupil Services Center, 5:30 PM
March 13: Academic Committee, DeAnza, 5:30 PM
March 14: Joint Board / CBOC Meeting, FOC, 6:30 PM
March 15: You Make A Difference Ceremony, DeJean, 7:00 PM
March 19: Youth Commission & LCAP, Helms, 6:30 Pm
March 21: Board Meeting, DeJean, 6:30 PM
March 28: Board Study Session, DeJean, 6:30 PM

Next Week's Board Meeting – Matthew Duffy

Closed Session for the March 7 meeting will begin at 5:30 PM.

Conflict of Interest Form 700 –Debbie Haynie

On February 20, 2018, board members received an email from NetFile.com regarding the annual filing of the Conflict of Interest Form 700. Please follow instructions as this document must be filed online (no paper submission). Board members are required to file even if you do not have any reportable interests. The document is due by April 2, 2018. For questions, please contact Stephanie.Mello@cob.cccounty.us.

Board Policy –Ken Whittemore

From the Wednesday night board meeting the responses of the young mothers was requested regarding Board Policy 5146.

I met with the young women and their instructor on February 16. The students had no issues with the Board Policies as explained to them. They did voice the following concerns:

- 1) The cleanliness of the restroom closest to the program classroom. (I spoke with Lisa LeBlanc who would look into the condition of the restroom)
- 2) The program at Richmond High School was difficult at times for El Cerrito, and Kennedy students to attend. They felt the program removed them from their home school and they were uncomfortable in the new surroundings.
- 3) The location of the program in the back of the school was difficult to get to at times.

If you have, any further questions please contact me.

Williams Act - Status of Maintenance Repairs Lisa LeBlanc

At the November Board of Education Meeting, the Williams Act report was provided along with the current status of maintenance repairs that resulted from the 2017-2018 facility inspections.

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Staff reported that the repairs would be made by March 2018. At the start of March, we have completed 84% of the repairs needed with 16% left to complete. Some of the items are larger pavement or playground repairs, which will be completed through a public procurement process and planned for the upcoming Spring break and during the summer. We will keep the Board updated on the status of the repairs. Please see the list of completed items per site, below:

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SITE	TOTAL DEFICIENCY	COMPLETED	% Complete
Bayview Elementary	10	9	90.00%
Chavez Elementary	6	6	100.00%
Crespi Junior High	6	6	100.00%
De Anza High	12	10	83.33%
De Jean Middle School	7	7	100.00%
Dover Elementary	2	1	50.00%
Downer Elementary	2	1	50.00%
El Cerrito High	9	9	100.00%
Ford Elementary	5	3	60.00%
Grant Elementary	4	4	100.00%
Helms Middle	13	12	92.31%
Hercules High	20	18	90.00%

Hercules Middle

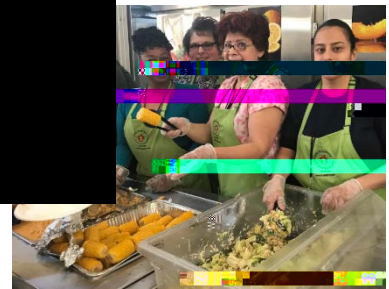
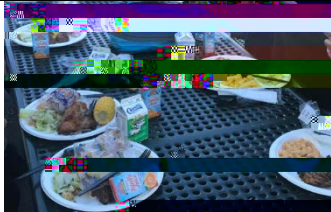
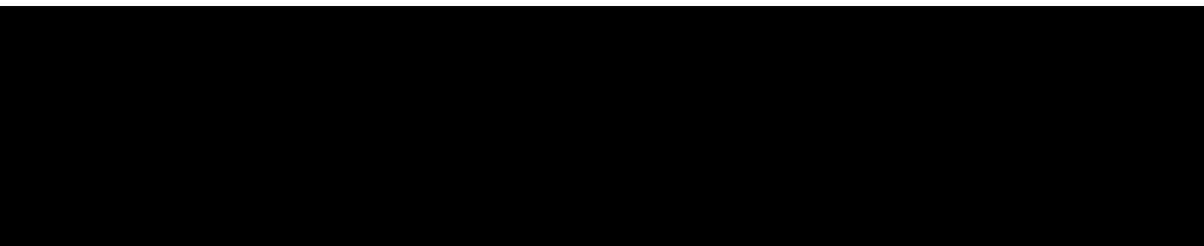
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Stege Elementary	3	3	100.00%
Tara Hills Elementary			

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For more information on WCCUSD meal programs go to
www.wccusd.net - Food services department or call WCCUSD
Food Services at 510-307-4580

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Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Public Records Request Log 2017 - 2018
Week Ending March 1, 2018



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		Todd Senigar	WCCUSD Policies/Protocols for maintenance, retention and destruction of student records	Mr. Collins working on PRR with assistance from Attorneys Gathering/Reviewing Documents 4/1/2018 DOCs available
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49 2/2/18 Ryan Luther Tony Thurmond/Former Board Member
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